





**Note  
6****Section 2: Supplementary Declaration**

You must complete an Access NI Basic Check as part of your application. You can complete the check online.

The cost is currently £18 and it is the responsibility of the applicant to obtain a basic check and forward it to the Law Society of Northern Ireland. If you receive a printed copy of the certificate in the post you can forward it to the Society by email.

If you complete your check online you must send an online verification link to [registration@lawsoc-ni.org](mailto:registration@lawsoc-ni.org). A printed version of the online certificate is not permitted on its own.

The Access NI Basic Check must have been completed within the last 3 months. We cannot accept checks completed for previous employment etc.

**Only signatures should be completed by hand, all other elements should be completed electronically.**

**Please do not post any documentation to us unless explicitly requested.**