

GUIDANCE FOR CLIENTS ATTENDING A REMOTE HEARING JANUARY 2022

- A remote hearing is one in which judges, legal representatives and witnesses do not gather together in the same place and normally involves a video link so that everyone can see each other.
- A remote hearing is conducted in exactly the same manner as if everyone is in a court room.
- In advance of the hearing, you will be given the joining link and details to enable you to be in the remote court room.
- You must ensure in advance that you have selected a location to join the court which will allow you privacy and quiet so that there will be **no interruptions** once the hearing begins.
- You must **dress and behave appropriately** to reflect the formality of the court hearing.
- You should join the remote court on your own with **no one else in the room.**
- Ensure in advance that you have a reliable device to use, that it is fully charged up and you have a reliable broadband connection.
- During the hearing you must **not:**
 - *eat or drink during the hearing*
 - *speak unless you are invited to do so by the judge or a legal representative*
 - *unmute your microphone unless you are asked to speak.*
 - *turn off your camera.*
- If you are unable to connect to the remote court, log out and try reconnecting again.
- If the link drops out during the hearing, then log in again.
- *At all times you must remember that you are participating in a court hearing.*