

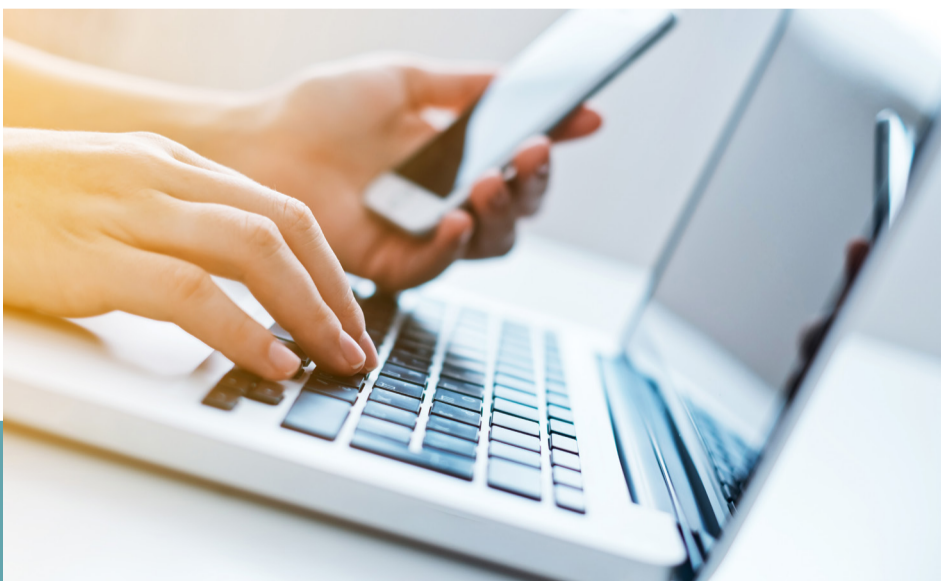
STEP 2:

Legal Aid is going digital

Create your digital account on LAMS

The Legal Services Agency's new case management system (**LAMS**) will open for digital account creation for solicitors on **15 January 2019**. Barristers will be able to create their accounts shortly afterwards: watch out for further communications.

- **If you wish to continue to access Legal Aid from April 2019 you must have a LAMS account.**
- **NOTE: You cannot create a LAMS account without a valid nidirect account.**



For more information on what you need to do pick up a leaflet or go to our website at www.justice-ni.gov.uk/topics/legal-aid/digitisation-legal-aid

Who needs to create a LAMS digital account?

Solicitors and practice staff

- All solicitors wishing to undertake legal aid work from April 2019 must create an individual 'supplier account'.
- Every solicitor practice must designate one of its solicitors as an **account administrator** and this person must initially create an individual supplier account and, when this is approved, create a 'business account'.
- All practice staff who will access and input to LAMS must create an 'other employee account'.

Remember that solicitors and practice staff must have an nidirect account before they can create a digital LAMS account: if you haven't got an nidirect account, go to www.justice-ni.gov.uk/topics/legal-aid/digitisation-legal-aid to find out what to do.

(Note that there is a different procedure for practice staff than for solicitors.)

Barristers

- All barristers wishing to undertake legal aid work from April 2019 must create an individual 'supplier account', followed by a 'business account'.
- Barristers will create these accounts via an nidirect account, which the Bar Library will assist you with. You will shortly receive an email from the Bar Library advising you how to create your accounts via the barrister portal.



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