

THE **LAW SOCIETY**
OF NORTHERN IRELAND



Webinar Guidelines and Support Document



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WEB BUREAU

Webinar Guidelines for The Law Society

The following document details how to use or take part in The Law Society of Northern Ireland Webinar guidelines

1

Log into your Law Society secure members section
[The Law Society Members section](#)

2

Select from the right hand side navigation > [CPD Training](#)

3

Choose relevant Available Webinar and Register

#

An email will be sent to you with confirmation and details for Webinar or Login to Webinar Section > [Webinars](#)

OR

Click on the link in the email

4

Login to Webinar Section > [Webinars](#)

5

Follow Step by step process through series of Webinar Videos. Please confirm you have viewed all and then on confirmation page claim CPD points



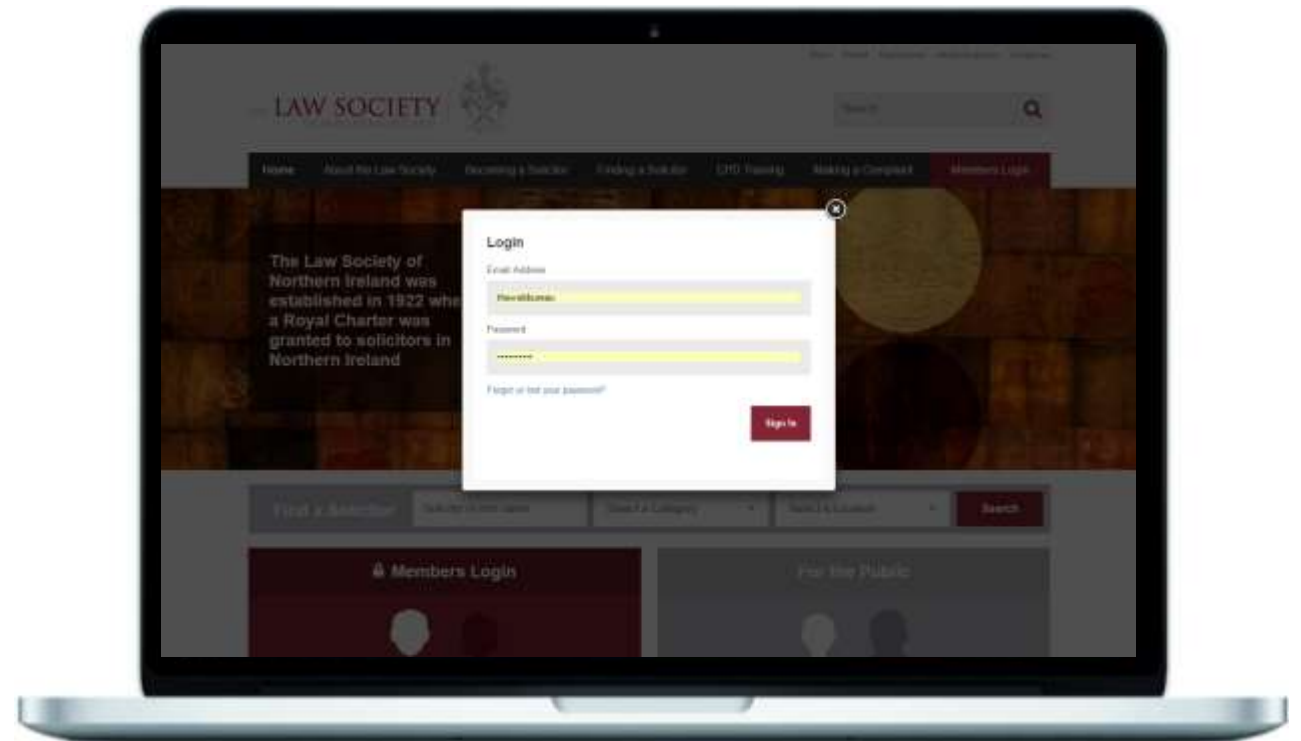
Step 1



Log into your secure members section

Login to your secure members section using your username (email address) and password.

[The Law Society Members Section](#)



Step 2

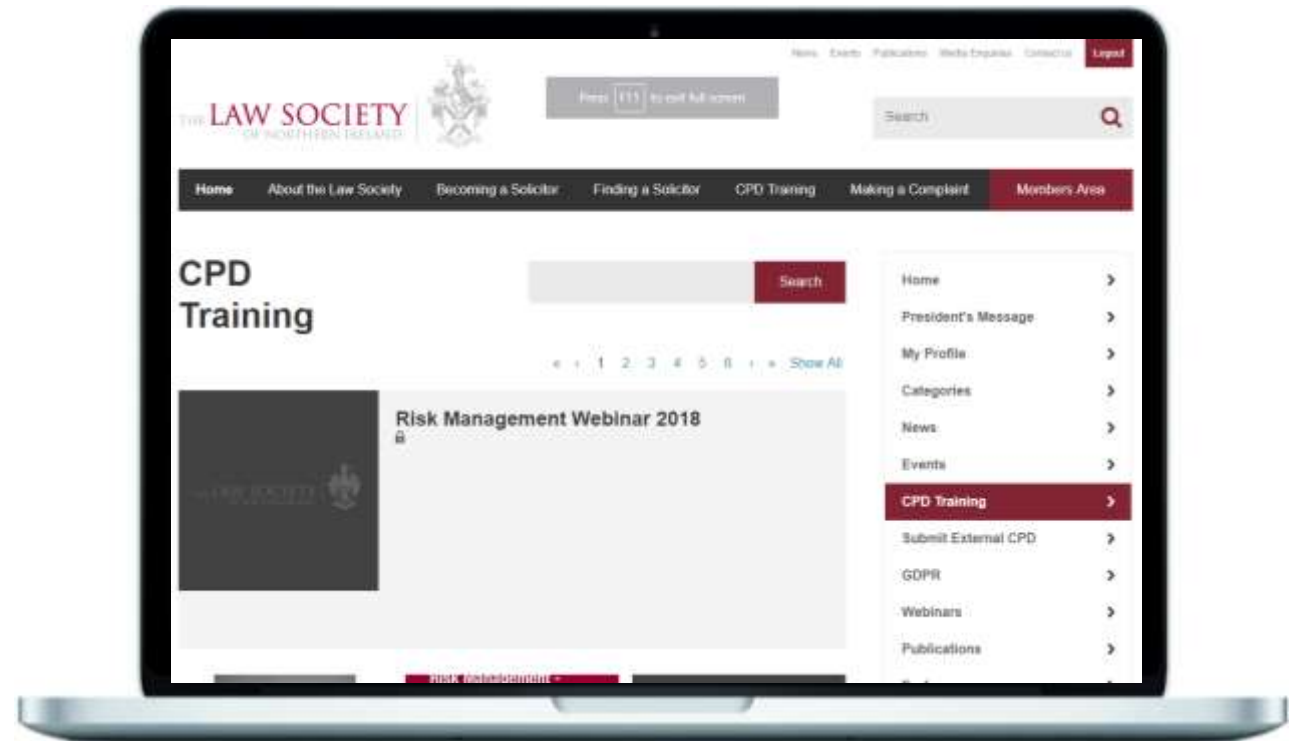


Navigate to CPD Training

Select from the right hand side navigation > CPD Training

[CPD Training](#)

Search for Webinar or SEARCH and Register



Step 3



Choose Relevant CPD Training Webinar

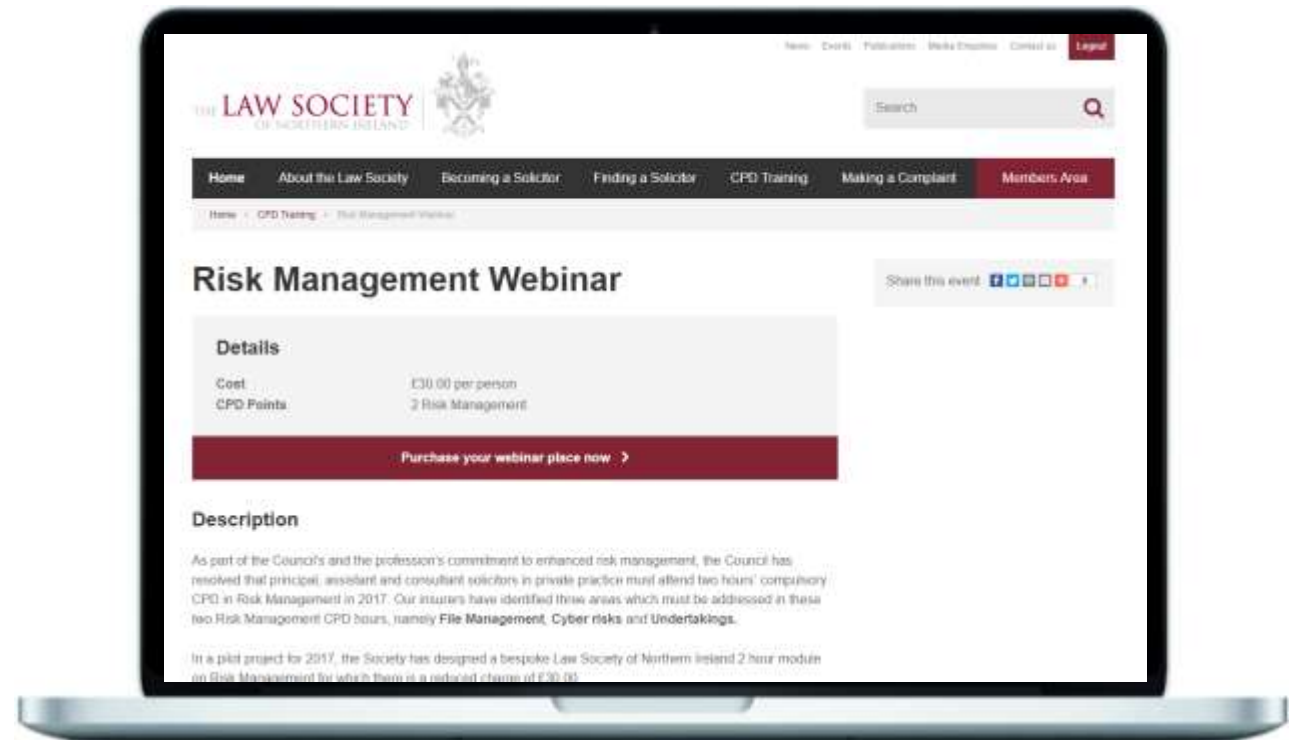
Register for the Webinar

You will receive a confirmation email with link to the relevant webinar in your secure member section

or Login to Webinar Section > [Webinars](#)

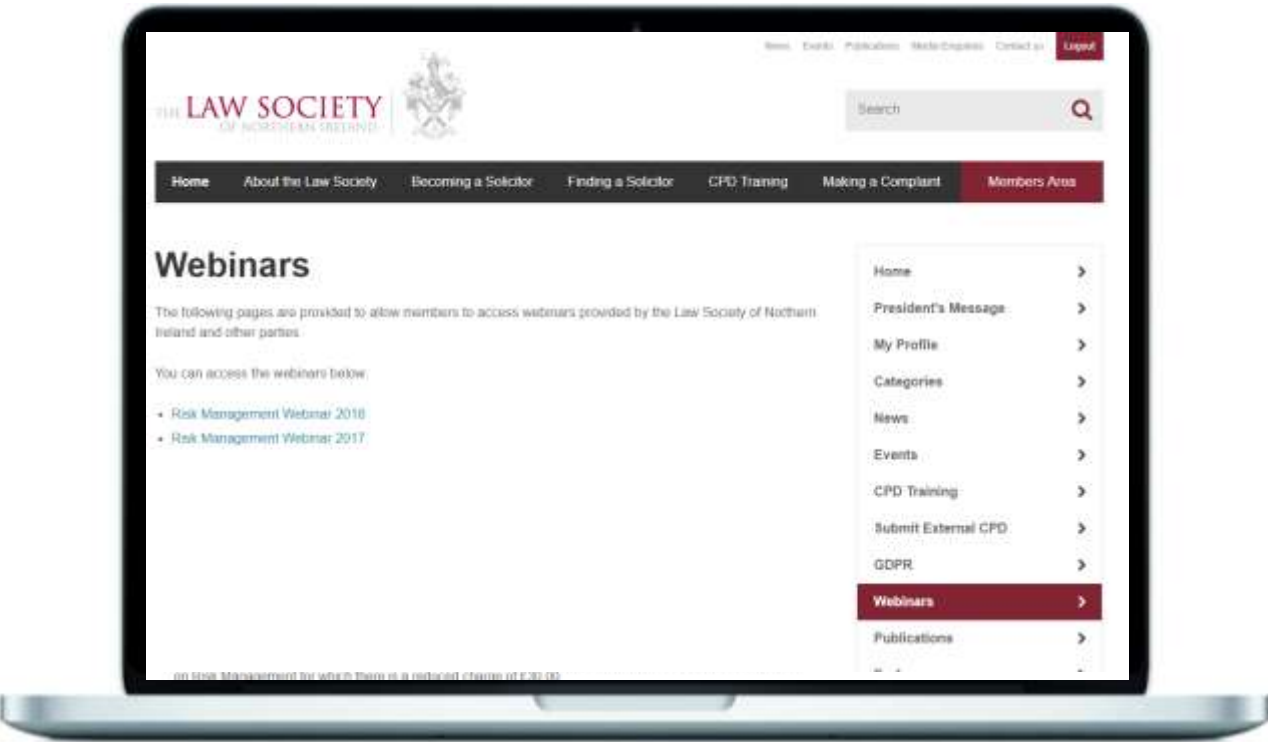
OR

Click link in email



Step 3.1

Select Webinar



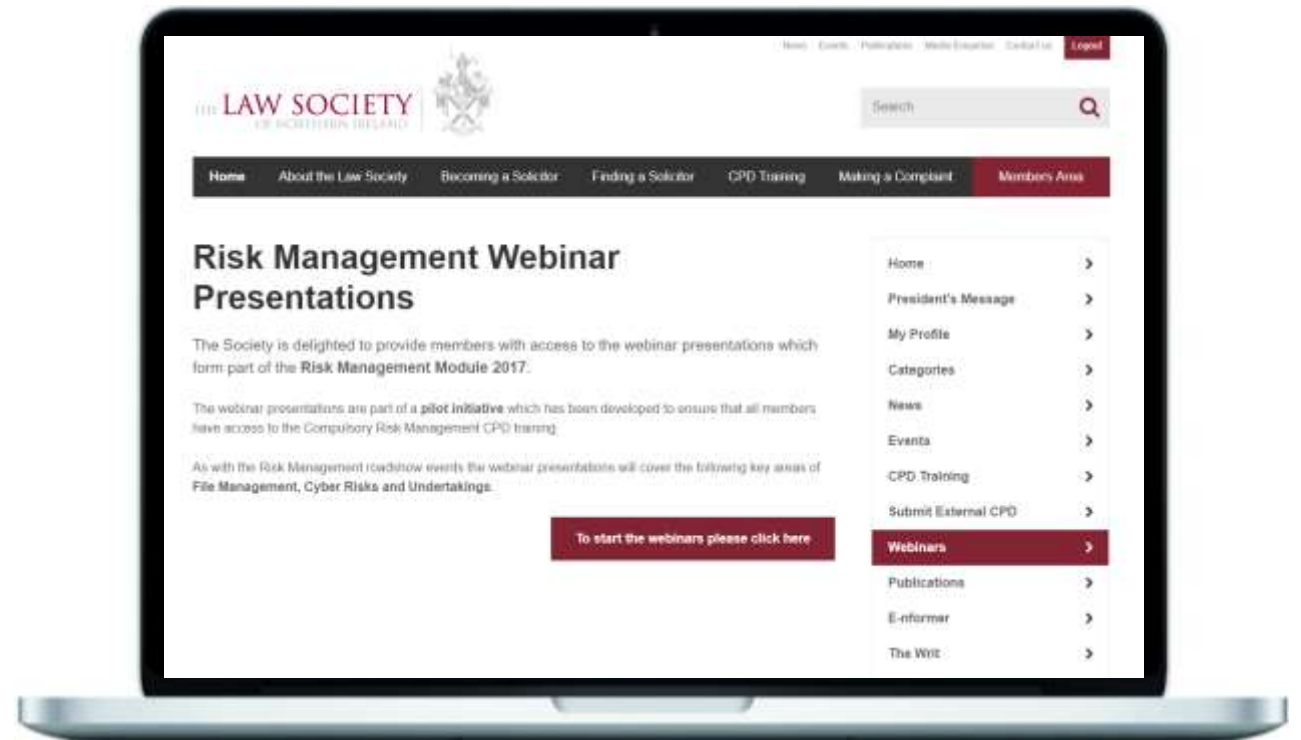
Step 4



Login to Webinar Section > [Webinars](#)

Once you are ready to go through your webinar session please Start the Webinar

[To start the webinars please click here](#)



Step 5

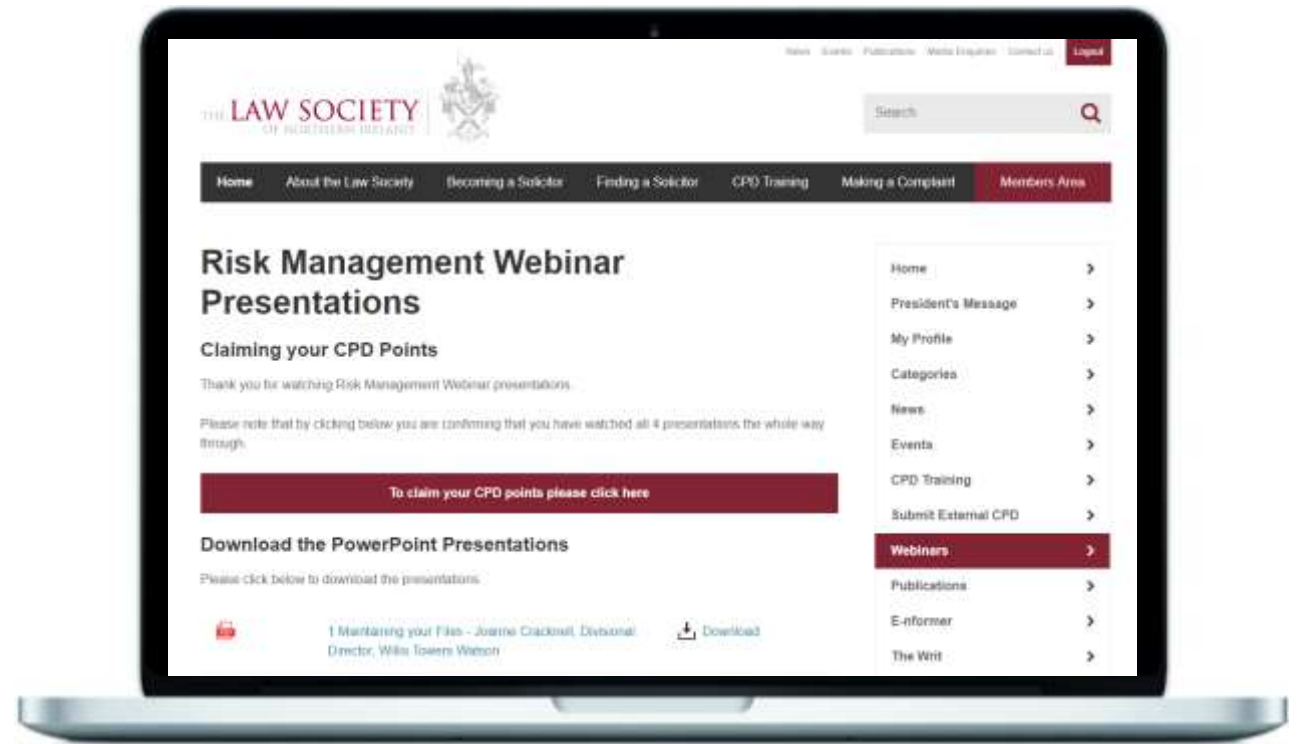


Follow Step by step process through series of Webinar Videos. Please confirm you have viewed all and then on confirmation page claim CPD points.

There may be a series of Webinars to watch

1. Watch Presentation 1 and then proceed to the next presentation 2 [Please click here to proceed to the next presentation](#)
2. Watch Presentation 2 and then proceed to the next presentation 3 [Please click here to proceed to the next presentation](#)
3. Watch Presentation 3 and then proceed to the next presentation 4 [Please click here to proceed to the next presentation](#)
4. Watch Presentation 4 and then proceed to the final page for downloadable presentations and to claim CPD Points [Please click here to proceed to the next presentation](#)

Please note that by clicking claim your CPD points you are confirming that you have watched all presentations the whole way through.





Thanks for your time

